

Minutes
Regular Meeting
April 18, 2017

THE BOARD OF TRUSTEES OF THE CUYAHOGA FALLS LIBRARY and
The William and Margaretta Taylor Memorial Association
REGULAR MEETING

Tuesday, April 18, 2017, 7:00 p.m.

CALL TO ORDER

Dick Smith called the meeting to order at 7:00 p.m.

ATTENDANCE:

Cheryl Bruce, Dick Smith, Rick Rubin, Deborah Ziccardi, Wes Johnston,
Tammy Richardson, Robert Heydorn, William Maki, Mike Dunton;
Fiscal Officer, Susan Finley, and Library Director, Valerie Kocin

Excused: Sandra Krueger

Guests: Mary Ann Kenny

ADOPTION OF AGENDA

A motion to adopt the agenda as written, with any necessary changes or additions as determined by the President during the meeting, was made by Bill Maki seconded by Mike Dunton, and passed unanimously.

ADOPTION OF THE MINUTES

A motion to approve the minutes of the *Regular Meeting* of March 21, 2017 was made by Rick Rubin, seconded by Tammy Richardson, and passed unanimously.

CORRESPONDENCE: None

PUBLIC PARTICIPATION: None

TREASURER'S REPORT

Susan Finley presented the March and April, 2017 bills in the amount of \$231,301.43. A motion to approve payment was made by Deborah Ziccardi, seconded by Bill Maki, and passed unanimously.

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Susan Finley presented the various fund balances as of March 31, 2017 as follows:

General Fund	\$ 696,225.65
Building Fund	0.00
Endowment	44,599.98
Affleck Scholarship Fund	50,352.50

CLERK'S BALANCE \$ 791,178.13

The month-to-date Bank Report as follows:

Primary Checking	728,300.97
Petty Cash and change	80.00
Star Ohio	62,797.16

TOTAL \$ 791,178.13

Deborah Ziccardi moved to approve the Treasurer's Report, subject to audit; seconded by Rick Rubin. Motion passed unanimously.

COMMITTEE REPORTS

- A. AFFLECK SCHOLARSHIP: No report
- B. ART: No report
- C. BUILDING: No report
- D. AUDIT & FINANCE: No report
- E. FRIENDS OF THE LIBRARY: Friends are looking for volunteers to work the Spring Book Sale May 4, 5, & 6.
- F. GRAEFE COMMITTEE: No report
- G. RECORDS RETENTION: No report
- H. PERSONNEL REVIEW: No report
- I. STRATEGIC PLANNING: The Northeast Ohio Regional Library System will be facilitating a strategic planning process for the Cuyahoga Falls Library in 2017.

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DIRECTOR'S REPORT: Please see written report.

OLD BUSINESS: None

NEW BUSINESS: The Cuyahoga Falls Board of Education will appoint a replacement for the Board vacancy due to Rebecca Zurava's resignation.

ACCEPTANCE OF GIFTS:

ADJOURN

The meeting adjourned at 7:40 p.m.

Respectfully Submitted By,

Rick Rubin, Secretary/sf

Approved By,

Dick Smith, Board President

DIRECTOR'S REPORT

May 16, 2017

April Stats:

Circulation for April 2017 dipped slightly below April 2016 (60,695 vs. 60,040 representing a 1% decline). CFL's homepage enjoyed 41,690 page views in April.

The Library's 42 public computers had 5,516 log-in sessions. Additionally 6,637 Wi-Fi log-ins were registered by customers using their own devices.

Musical programs continue to be popular. Ninety people enjoyed a Patrick Flynn concert and thirty-five people attended a Keyed Up Quartet performance. The Library was one of six locations for The Cuyahoga Falls All City Art Walk. Five hundred students, parents and family members experienced the exhibits created by students in grades K-12.

The Children's Department is gearing up for the Summer Reading Program which starts the last day of school, May 24. This year's SRP theme is Build a Better World. Adult and Teen Departments also participate in the Summer Reading Program.

The library Director attended a Cuyahoga Falls Community Ambassador Meeting on April 25 and had the opportunity to talk to 65 influential residents about new lending policies, the library's upcoming strategic planning process, summer reading program, and a new children's coding program series which will start in June.

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