

Minutes
Regular Meeting
June 20, 2017

THE BOARD OF TRUSTEES OF THE CUYAHOGA FALLS LIBRARY and
The William and Margaretta Taylor Memorial Association
REGULAR MEETING

Tuesday, June 20, 2017, 7:00 p.m.

CALL TO ORDER

Dick Smith called the meeting to order at 7:00 p.m.

ATTENDANCE

Cheryl Bruce, Dick Smith, Rick Rubin, Deborah Ziccardi, Wes Johnston, Mike Dunton, Tammy Richardson, Don Tolliver, William Maki, Sandra Krueger; Fiscal Officer, Susan Finley, and Library Director, Valerie Kocin

Excused: Robert Heydorn

Guests: John Bacola, Robin Bacola, Dawn Fazzino, Rose Ann Murphy, Mary Ann Kenny, Barb Holdren, Amy Walker, Joni Kennedy, Joyce Bigam, Angela Williams, Mary Baldwin, Krista Kachovec, & Karen Nist. Two other guests arrived after the meeting started and did not sign in.

ADOPTION OF AGENDA

A motion to adopt the agenda as written, with any necessary changes or additions as determined by the President during the meeting, was made by Wes Johnson seconded by Tammy Richardson, and passed unanimously.

ADOPTION OF THE MINUTES

A motion to approve the minutes of the *Regular Meeting* of May 16, 2017 was made by William Maki, seconded by Cheryl Bruce, and passed unanimously.

CORRESPONDENCE

None.

PUBLIC PARTICIPATION

Robin Bacola, owner of Community Connections, expressed her concern about her clients not being permitted to volunteer at the Library for the CFL Friends group. Ms. Bacola's concern was her impression that her clients were being vetted and discriminated against while other volunteers such as the Boy Scouts were not. Ms. Bacola stated she had spoken to the director and felt Ms. Kocin did not want Ms. Bacola's clients volunteering for Friends of the Library due to mold in the books.

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Dawn Fazzino, CFL part-time shelver, addressed the Board of Trustees in regards to the smoke free campus discussion introduced at the May Board meeting. Ms. Fazzino also expressed concern over other changes taking place at Cuyahoga Falls Library, i.e., the relocation of the Community Relations office and patrons not being able to visit one gold fish because the door leading to the administrative offices was closed. She also held up a variety of library books which she called a primitive power point. "Revolt" was the cover title of the last book Ms. Fazzino held over her head.

TREASURER'S REPORT

Susan Finley presented the May and April, 2017 bills in the amount of \$192,101.90. A motion to approve payment was made by Deborah Ziccardi, seconded by Mike Dunton, and passed unanimously.

Susan Finley presented the various fund balances as of May 31, 2017 as follows:

General Fund	\$ 965,967.49
Building Fund	0.00
Endowment	44,697.65
Affleck Scholarship Fund	50,441.88

CLERK'S BALANCE \$1,061,107.02

The month-to-date Bank Report as follows:

Primary Checking	998,125.01
Petty Cash and change	80.00
Star Ohio	62,902.01

TOTAL \$1,061,107.02

Deborah Ziccardi moved to approve the Treasurer's Report, subject to audit; seconded by Mike Dunton. Motion passed unanimously.

COMMITTEE REPORTS

- A. AUDIT & FINANCE: Motion moved by Cheryl Bruce and seconded by Rick Rubin.

2017-08 MOTION: Move that the Cuyahoga Falls Library Board of Trustees approve the proposed Summa Care Premier Network Plan for 2017-2018, PPO 672040 C & Rx BTR, as outlined by AUI.

Motion passed unanimously.

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- B. **BUILDING:** Valerie Kocin spoke about RoofTEC's analysis of the roof along with a recommendation to replace three roof air conditioning units while a crane was already in place; Kent State University landscaping project has been put on hold due to a change in staffing levels at KSU; interviewed two candidates from Ohio Means Jobs & Hattie Larlham for a custodian position.
- C. **FRIENDS OF THE LIBRARY:** Bill Maki mentioned Valerie Kocin attended the May Friends meeting and discussed postponing Community Connections volunteers until 2018 to give CFL an opportunity to allow Friends to address the issues of old smelly, moldy books passing through the building.
- D. **PERSONNEL REVIEW:** Cheryl Bruce said the Board would do an annual review of the Director. Each Board member was given an evaluation and asked to return by June 30, 2017.
- E. **STRATEGIC PLANNING:** NEO-RLS would be scheduling a Board Retreat. The strategic planning process will start by the end of August or September at the latest.

DIRECTOR'S REPORT

Please see written report.

OLD BUSINESS

Smoke free campus/smoking policy is written in the Code of Conduct and was updated in 2013 to include smoking or the use of tobacco, including the use of e-cigarettes and other nicotine delivery systems is prohibited on Library property

NEW BUSINESS

Board welcomed, Don Tolliver, Board of Education appointee. Don will complete Rebecca Zurava's term to 12/31/2018.

Rick Rubin, submitted an application to the OLC for a position on the Board of Directors.

Debbie Ziccardi expressed concern over the allegations made by Ms. Bacola about her clients not being allowed to volunteer. Valerie Kocin reassured Ms. Ziccardi that was not the case; CFL was merely asking for adequate time to review Friends donation policies, liability and health & safety issues, whether Friends had the authority to subcontract with any outside volunteer group and background information about Community Connections. Ms. Bacola offered that Community Connections is a one-year old for-profit business funded by Medicaid. Barb Holdren, CFL employee for 34 years, asked to address the audience. Ms. Holdren said the Library would have volunteers from Hattie Larlham come during the summer months to do a pull list. Ms. Holdren remarked she would carry a man

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from the basement if need be. Mike Dunton expressed safety as a concern since working in the Friends room involved a group of people working in small space. Mr. Dunton expressed that was new and uncharted territory and the Board would need to make an informed decision. Rick Rubin suggested the Director prepare a report.

ACCEPTANCE OF GIFTS:

\$28.00 from the Billow Chapter #483, Order of the Eastern Star

Moved by William Maki and seconded by Rick Rubin to accept all gifts with gratitude.

ADJOURN

The meeting adjourned at 8:00 p.m.

Respectfully Submitted By,

Rick Rubin, Secretary/sf

Approved By,

Wes Johnston, Board Vice-President

Director's Report:

- Regina Brett's program drew an audience of 235 people; Couponing 101 had 70 people in attendance
- 1,624 children registered for the Summer Reading program surpassing registration for the past six years
- Byte Size Coding for Kids continues to thrive, Board Member Wes Johnson attended the July 10 session
- CFL participated in Cuyahoga Falls First Annual KidsFest
- Library Director attended American Library Association Annual Conference in Chicago attending programs such as projects, data and outcomes
- Teen Department is working hard to keep teens engaged throughout the summer with programs such as T-Shirt Upcycle, Anime Club, Geeky Games and Franken Toys