

RESOLUTION INDEX

RESOLUTION 2020-36: Sandra Zirke moved that the Cuyahoga Falls Library Board of Trustees transfer \$25,000.00 from the Building & Site Repair account line (101.0.53310) to the Library Material Control account line (101.0.53800). Wes Johnston seconded, and the motion passed unanimously.

THE BOARD OF TRUSTEES OF THE CUYAHOGA FALLS LIBRARY and
The William and Margareta Taylor Memorial Association

REGULAR MEETING
Tuesday, November 17, 2020

CALL TO ORDER

Mike Dunton called the virtual meeting to order at 7:06 pm via Zoom. He welcomed Marcia Liikala as the newest mayoral appointee to the Board of Trustees.

ATTENDANCE:

Rick Rubin, Mike Dunton, Sandra Zirke, Sean Blake, William Maki, Wes Johnston, Cheryl Bruce, Mary Baldwin, Marcia Liikala, and Deborah Ziccardi; Fiscal Officer, Laura Searle, and Library Director Valerie Kocin.

Guests: Dawn Fazzino

ADOPTION OF AGENDA

A motion to adopt the agenda as written, with any necessary changes or additions as determined by the President during the meeting, was made by Deborah Ziccardi, seconded by William Maki, and passed unanimously.

ADOPTION OF THE MINUTES

A motion to approve the minutes of the *Regular Meeting* of October 20, 2020 was made by Rick Rubin, seconded by Cheryl Bruce, and passed unanimously.

TREASURER'S REPORT

Laura Searle presented the October 2020 bills in the amount of \$222,541.12. A motion to approve payment was made by Sandra Zirke, seconded by Sean Blake, and passed unanimously.

Laura Searle presented the various fund balances as of October 31, 2020 as follows:

General Fund	\$2,303,949.33
Special Revenue Fund	\$25,000.00
Building Fund	\$498,533.88
Endowment Fund	\$54,710.94
Affleck Scholarship	\$52,673.69
CLERK'S BALANCE	\$2,952,179.84

The month-to-date Bank Report as follows:

Huntington Checking	\$19,522.71
Petty Cash & Change	\$110.00
Dollar Bank Checking	\$105,423.35
Star Ohio	\$2,809,811.78
TOTAL	\$2,934,867.84

Sandra Zirke moved to approve the Treasurer's Report, subject to audit; seconded by Sean Blake. Motion passed unanimously.

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Sandra Zirke asked that the Finance Committee stay on after adjournment to schedule a committee meeting. Sean Blake will replace Dick Smith on the Finance Committee.

BOARD PRESIDENT REPORT

Mike Dunton expressed his gratitude to the Political Action Committee for their effort in passing the levy.

COMMITTEE REPORTS

A. ART:

Mary Baldwin will email the google document to Carolanne Tkach to post on the staff intranet so staff can display art in their offices if they so choose. Sandra Zirke stated that Mary Lou Gault may have information about the artist who did the sculpture of the children in front of the library.

B. AUDIT/FINANCE:

Sandra Zirke stated a Finance meeting will be set for the beginning of December so that the 2021 budget can be passed in December.

C. BUILDING:

Mike Dunton updated that the roof should be finished this week. So far there have been no leaks.

D. NOMINATING:

The committee will need nominations for the next meeting. They will set a time to meet before the next Board meeting.

DIRECTOR'S REPORT

Valerie Kocin stated the new cleaning company, JanPro, started yesterday. Rick Rubin asked if there were any grants that would allow staff to take online pedagogy courses from Kent State University. Mary Baldwin asked if a decision had been made regarding UV lights and fogging, etc. Valerie Kocin said the Building Committee has been given all the information to evaluate. Cheryl Bruce asked given the high use of hotspots right now if the library should purchase more. Valerie Kocin said the library will be acquiring more.

NEW BUSINESS

Laura Searle stated that Overdrive donated \$150.00 worth of Libby app T-shirts for the library to promote its digital products.

ADJOURN

The meeting adjourned at 7:54 pm.

Approved By,

Respectfully Submitted By,

Mike Dunton, Board President

Rick Rubin, Secretary/Is