

## RESOLUTION INDEX

**RESOLUTION 2020-26: Sandra Zirke moved that the Cuyahoga Falls Library accept the ALA Mini Grant, increasing the Property/Maintenance Supplies account line (101.0.52200) by \$3,000. Sean Blake seconded, and the motion passed unanimously.**

**THE BOARD OF TRUSTEES OF THE CUYAHOGA FALLS LIBRARY and**  
The William and Margareta Taylor Memorial Association

**REGULAR MEETING**  
**Tuesday, September 15, 2020**

**CALL TO ORDER**

Mike Dunton called the virtual meeting to order at 7:11 pm via Zoom.

**ATTENDANCE:**

Rick Rubin, Mike Dunton, Sandra Zirke, Sean Blake, William Maki, Wes Johnston, Cheryl Bruce, Robert Heydorn, Mary Baldwin, and Deborah Ziccardi; Fiscal Officer, Laura Searle, and Library Director Valerie Kocin.

Guests: Sue Harden, Scott Snyder from Rooftec

**ADOPTION OF AGENDA**

A motion to adopt the agenda as written, with any necessary changes or additions as determined by the President during the meeting, was made by William Maki, seconded by Cheryl Bruce, and passed unanimously.

**ADOPTION OF THE MINUTES**

A motion to approve the minutes of the *Regular Meeting* of August 18, 2020 was made by Sean Blake, seconded by Rick Rubin, and passed unanimously.

**TREASURER'S REPORT**

Laura Searle presented the August 2020 bills in the amount of \$159,450.28. A motion to approve payment was made by Sandra Zirke, seconded by Mary Baldwin, and passed unanimously.

Laura Searle presented the various fund balances as of August 31, 2020 as follows:

General Fund	\$2,521,243.94
Building Fund	\$0.00
Endowment Fund	\$54,693.33
Affleck Scholarship	\$52,656.54
<b>CLERK'S BALANCE</b>	<b>\$2,628,593.81</b>

The month-to-date Bank Report as follows:

Huntington Checking	\$19,521.09
Petty Cash & Change	\$110.00
Dollar Bank Checking	\$100,003.80
Star Ohio	\$2,508,958.92
<b>TOTAL</b>	<b>\$2,628,593.81</b>

Sandra Zirke moved to approve the Treasurer's Report, subject to audit; seconded by William Maki. Motion passed unanimously.

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## **COMMITTEE REPORTS**

A. ART:

Mary Baldwin updated the Board that the inventory was finished and the Committee will meet to discuss it.

B. BUILDING:

Scott Snyder stated the Roofing Renovation Project is about 51% complete. He stated that there are four change orders thus far in the project. Unforeseen circumstances in the project include repairing bad decking, finding negative slope on part of the roof that will need to be elevated, and using different fasters due to the deck being harder than anticipated. The Library will also need a supplemental contract with an HVAC company to lift the units and re-connect the lines. The Library received one quote that was rather high, so Rooftec sought competitive quotes. Of the quotes received, the lowest was Engineering Excellence. However, one other company did not turn in their quote yet. Robert Heydorn suggested holding a Special Board Meeting at a later date to approve the contract. Mike Dunton asked Scott Snyder to verify the price of Freon and whether the project was still on schedule.

C. POLICIES/BYLAWS:

Robert Heydorn stated he had just received the most current version of the MOU with the Friends of the Library. He will set a meeting once the necessary research is completed.

## **DIRECTOR'S REPORT**

Valerie Kocin expanded on how to remain relevant as the role of libraries is changing. The Library has been awarded the Coronavirus Relief Fund Grant of \$25,000. We also received the Guiding Ohio Online Grant for the third year in a row for approximately \$12,000 to provide continuous technology training. Mary Baldwin asked if the Director was considering extending hours to contend with Stow and Hudson. She contended that if the library were open more, people would not be as confused about the hours and it would reflect better with the upcoming levy. Valerie Kocin responded that the demand is not currently there. The Library will be expanding hours on Tuesdays until 8 pm. November normally has decreasing foot traffic and December has even less. The Library wants to remain fiscally responsible.

## **ADJOURN**

The meeting adjourned at 8:28 pm.

Approved By,

Respectfully Submitted By,

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Mike Dunton, Board President

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Rick Rubin, Secretary/Is